



GOVERNMENT OF ANDHRA PRADESH
Revenue Department

Checklist for WALTA CERTIFICATE

1	Application ID: _____		
S.No	Designation	Information	Remarks
2	VRO	Applicant Name	
		Applicant Address	
		Survey No. / Sub-Division No.	
		Extent of Land	
		Whether the applicant is the Pattadar / Owner of the land as per Revenue Records	Yes / No
		Whether Pattadar Passbook / Title Deed / Land Ownership Document verified	Yes / No
		Whether the land particulars are verified with Revenue Records	Yes / No
		Whether the proposed borewell is for Agricultural Purpose	Yes / No
		Whether field inspection has been conducted	Yes / No
		Whether the proposed borewell point is situated within the applicant's land	Yes / No
		Whether any objection is noticed during local enquiry	Yes / No
		VRO Recommendation	
		Signature of VRO	
3	Mandal Revenue Inspector	Verification of Documents submitted by the Applicant	Yes / No
		Verification of Revenue Records and Land Particulars	Yes / No
		Verification of Report submitted by VRO	Yes / No
		Whether field inspection / local enquiry conducted, if required	Yes / No
		Whether any objection / dispute noticed	Yes / No
		Revenue Inspector Recommendation	
		Signature of RI	
4	Tahsildar	Verified the Documents and Reports submitted by VRO & RI	Yes / No
		Whether the applicant is eligible for permission for digging of borewell for Agricultural Purpose	Yes / No
		Tahsildar Decision	Approve / Reject
		Remarks of Tahsildar & Signature	